



# 2024-2025 Verification Worksheet Dependent – Student

CHAMBERLAIN UNIVERSITY

Your Free Application for Federal Student Aid (FAFSA®) has been selected for the federal verification process. You are required to complete and submit this form to Student Finance Advising. Student Finance Advising will compare information from your FAFSA with the information on this form and other documentation that you may be required to submit. Student Finance Advising may make electronic corrections to your application as a result of the verification process, which may result in changes to your financial aid awards.

## A. Student Information

Student Name

Student ID (D#)

## B. Family Size Information

List the people in your parent’s family, including:

- Yourself.
- Your parent(s) or stepparent(s), even if you do not live with them. *Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.*
- Your parent’s/parents’ other children if your parent(s) will provide more than half of their support from July 1, 2024 through June 30, 2025 or if the other children would be required to provide parental information if they were completing a FAFSA for 2024-2025. Include children who meet either of these standards, even if they live apart due to college enrollment. *Please note that unborn children cannot be included as part of your parent’s family size.*
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Based on the information above, write the number of individuals that qualify for your family size in this box:

In the fields below, list the individuals in your family size. **The list below should equal the number you wrote here.** If additional space is needed, attach a separate page with the student’s name, D# and the requested information.

Full Name	Age	Relationship to Student
		Self



# 2024-2025 Verification Worksheet Dependent – Student

CHAMBERLAIN UNIVERSITY

Student Name \_\_\_\_\_ Student ID (D#) \_\_\_\_\_

C. Tax Filing Statement

Check the appropriate box below to indicate your 2022 tax year filing status:

☐ I, the student, am required to file a 2022 federal tax return.

☐ I, the student, did not file and am not required to file a 2022 federal tax return.

If you did not file and are not required to file a 2022 federal tax return, in the table below list any income received in 2022 as well as the name of the employer or source of income. **If you did not receive any income in 2022, list “0” under “Total Amount Earned in 2022” on the appropriate line(s).** A copy of the appropriate IRS form documenting the amount of income listed below for each source, such as a W-2 or 1099, must be provided to Student Finance Advising along with this form. If additional space is needed, attach a separate page with the student’s name, D# and the requested information.

Name of Income Earner	Employer(s)/Source(s) of Income	Total Amount Earned in 2022	IRS Form Available (Yes/No)

If the appropriate IRS forms documenting the income received from any of the employers/sources listed above cannot be provided, provide an explanation below as to why documentation cannot be provided. If additional space is needed, attach a separate page with the student’s name, D# and the requested information.

Student Name \_\_\_\_\_ Student ID (D#) \_\_\_\_\_

D. Parent Tax Filing Status

Check the appropriate box below to indicate the 2022 tax year filing status for the parent(s) listed above in Section B:

☐ Each parent listed is required to file a 2022 federal tax return.

☐ One (or both) of the parents listed did not file and is/are not required to file a 2022 federal tax return.



## 2024-2025 Verification Worksheet Dependent – Student

CHAMBERLAIN UNIVERSITY

If one (or both) of the parents listed in Section B did not file and are not required to file a 2022 federal tax return, in the table below, list any income received in 2022 as well as the name of the employer or source of income for each individual that is not required to file a 2022 federal tax return. **If a parent did not receive any income in 2022, list the parent's name under "Name of Income Earner" and "0" under "Total Amount Earned in 2022" on the appropriate line(s).** A copy of the appropriate IRS form documenting the amount of income listed below for each source, such as a W-2 or 1099, must be provided to Student Finance Advising along with this form. Each individual who did not file and is not required to file a 2022 federal tax return must provide his/her signature in Section E below. If additional space is needed, attach a separate page with the student's name, D# and the requested information.

Name of Income Earner	Employer(s)/Source(s) of Income	Total Amount Earned in 2022	IRS Form Available (Yes/No)

If the appropriate IRS forms documenting the income received from any of the employers/sources listed above cannot be provided, provide an explanation below as to why this documentation cannot be provided. If additional space is needed, attach a separate page with the student's name, D# and the requested information.

Student Name

Student ID (D#)

### E. Certification Statement

Read the certification statement below and provide the required signatures. Signatures are required from the student and at least one parent listed in Section B. If any parent listed in Section B did not file and is not required to file a 2022 federal tax return as listed in Section D, a signature from each parent listed in this section is also required.

*I/We hereby certify that all information provided on this verification form is true and correct to the best of my/our knowledge. I/We understand this information will be used to verify the data submitted on the Free Application for Federal Student Aid (FAFSA). I/We realize the eligibility for financial aid for the student indicated above is not finalized until all requested documents have been received and reviewed by Student Finance Advising.*

Student Signature

Date

Parent Signature

Date

Parent Signature

Date